

## City of Asbury Park - Temporary Reservation of Parking Space (City Ordinance 2017-14)

Instructions: Please print or type and return this form with correct payment to:

FOR OFFICIAL USE ONLY

Parking Services  
1201 Springwood Ave. Unit 106  
Asbury Park, NJ 07712

Application Date: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Issue Date: \_\_\_\_\_

Check/CC #: \_\_\_\_\_ Exp. Date \_\_\_\_\_

Reservation #: \_\_\_\_\_

Processed By: \_\_\_\_\_

Questions or comments? Phone: 732-775-0602 or asburyparkparking@gmail.com.  
See the City website for more information: <http://www.cityofasburypark.com/parking>

Parking spaces may be reserved for commercial vehicles involved in moving, special events or large deliveries, or for construction purposes on a temporary basis. Personal uses are not allowed for temporary reservation. Temporary reservation of parking spaces for non-construction purposes may not exceed 24 hours, unless approved by resolution of the City Council.

All reservations must be received a minimum of 5 business days prior to the effective date. Reservations submitted less than 5 business days prior to are subject to an expedited fee of \$25.00. Posted No Parking signs are \$1.00 per sign.

Temporary no parking signs, cones, or other methods shall be posted by the City Manager (or designee), Police Department or Parking Utility.

Applicant Information:

Name: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Request Information:

Date(s)/Time: \_\_\_\_\_  
 Purpose of Request\*: \_\_\_\_\_  
 Space Range \_\_\_\_\_

\*Note: Please list the space number for preferred metered spaces to be reserved, if applicable.

Fee Calculation (per space):

Area	4 hours	8 hours	12 hours	24 hours	Daily (Construction)	Number of spaces required	Number of Parking Signs Required	Total Fee
Non-metered space (approx. 20 feet in length)	N/A	N/A	N/A	N/A	\$5.00			
CBD metered space (except Cookman Ave.)	\$10.00	\$15.00	\$20.00	\$40.00	\$15.00			
Cookman Ave metered space	\$15.00	\$20.00	\$25.00	\$50.00	\$30.00			
WRA metered space (except Ocean Ave.)	\$10.00	\$15.00	\$20.00	\$40.00	\$15.00			
Ocean Ave metered space	\$15.00	\$20.00	\$25.00	\$50.00	\$30.00			
Late Fee	N/A	N/A	N/A	N/A	N/A		N/A	
							Subtotal	

**Terms and Conditions:** I certify that this reservation will be used only for the purpose(s) described herein & any changes will be remitted to the Parking Utility Office. I will not sell, assign, transfer, lend or give the reservation to any other person or organization for any other use. I acknowledge that the misuse of the temporary reservation may subject me to a fine and forfeiture of my rights to future reservations.

Print name, sign and date: \_\_\_\_\_