

# Application for Residential Parking Permit

Residential Parking Permits are required in certain zones within the City where there are metered parking or resident-only parking regulations per City Code (Section 7-41.5(c)). The permitted parking areas for residential permits can be found on the 2018 Residential Permit Parking Map.

## Residential Permit Regulations

- Residential Permits are valid for the 2018 calendar year and expire on December 31, 2018.
- Permit hangtags must hang on the vehicle's rear view mirror and be visible from outside of vehicle at all times.
- Permit hangtags shall have no more than two (2) vehicle license plates listed, but only one vehicle may utilize the permit hangtag at any one time.
- All other posted street regulations must be adhered to, including alternate side parking for street sweeping and snow removal and time-limited spaces (such as 15-minute parking spaces).
- Residential parking permits shall be limited to residents that demonstrate lack of access to available off-street parking (garage, driveway, surface lot, or other off-street parking), subject to City verification. Access to off-street parking is defined as the ability to purchase, rent or otherwise utilize at least one (1) off-street parking space associated with a specific dwelling unit or when a dwelling unit has a driveway, garage or other off-street parking space. Dwelling units with access to at least one (1) available off-street parking space shall be handled in the following manner:
  - One (1) vehicle must utilize the off-street parking option.
  - Zone 1, 2, and 3: In circumstances where more than one (1) resident driver with a vehicle provides proof of residency for the same dwelling unit, residential parking permits can be awarded to each additional resident driver with vehicle, subject to City verification. A maximum of three (3) permits per dwelling unit may be issued, assuming that the first vehicle utilizes the off-street parking option.
  - Zone 4: In circumstances where more than one (1) resident driver with a vehicle provides proof of residency for the same dwelling unit, a residential parking permit can be awarded to one (1) additional resident driver with vehicle, subject to City verification. A maximum of one (1) permit per dwelling unit may be issued, assuming that the first vehicle utilizes the off-street parking option.

## Proof of Residency

Applicants MUST provide proof of residency when applying for residential parking permits which must include either:

1) A copy of the deed for the property showing the applicant's name or copy of the original lease OR rental agreement showing the applicant's name as a current renter AND one (1) of the items below:

- Valid NJ Driver's license with an Asbury Park address
- Utility bill issued in the past 90 days for the same legal residential Asbury Park address in applicant's name
- Current tax bill for the same legal residential Asbury Park address in the applicant's name
- Checking or savings account statement within the past 60 days for the same legal residential Asbury Park address in the applicant's name
- First class mail received from any Federal, State or local government agency within the past 90 days at the same legal residential Asbury Park address in the applicant's name

OR

2) Residents without a copy of deed or lease in the applicant's name may provide two (2) of the above items.

## Proof of Vehicle Ownership

Applicants MUST provide proof of vehicle ownership (registration) when applying for residential parking permits.

- If vehicle is not registered in New Jersey and/or is not registered to applicant, proof of insurance for the same vehicle with applicant as named insured on policy and valid vehicle registration (any State) may be provided.
- If vehicle is registered as a company car, a notarized letter from the fleet manager, a current pay stub with the company's name and the name of the applicant, and a valid registration in company's name may be provided.
- If vehicle is leased to the applicant, a valid vehicle registration in the applicant's name or the leasing company's name (with the applicant listed as a leasee), and proof of insurance with the applicant's name may be provided.



Please initial: \_\_\_\_\_

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# Applicant Information

Applicant Name: \_\_\_\_\_

Asbury Park Street Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Contact Name and Phone Number: \_\_\_\_\_

## Vehicle Information

Vehicle #	Make	Model	Year	Color	License Plate #	State
1 (Required)						
2						
3						
4						

## Permit Fees

The cost and availability of a residential permit is dependent upon the zone and the number of permits purchased per dwelling unit.

Zone	Permit #1	Permit #2	Permit #3	Permit #4	Total Permits	Total Fee
1	\$90.00	\$120.00	\$150.00	\$180.00		
2	\$90.00	\$120.00	\$150.00	\$180.00		
3	\$90.00	\$120.00	\$150.00	\$180.00		
4	\$90.00	\$120.00	N/A	N/A		

NOTE: If permit hangtags are lost or stolen, they may be replaced at the full cost of the permit. If they are damaged, they may be replaced for \$5.00 as long as the original permit hangtag is returned to the Parking Utility.

## Terms and Conditions

I certify that this permit will be used only for the vehicle(s) described herein & any changes will be remitted to the Parking Utility Office. I will not sell, assign, transfer, lend or give the permit to any other person. I acknowledge that the misuse of a parking permit may subject me to a fine and revocation of the permit and forfeiture of my rights to future permits.

**Print Name, Sign and Date:** \_\_\_\_\_

**For Official Use:**

<b>Application Date</b> _____	<b>Payment Method:</b> _____
<b>Issue Date:</b> _____	<b>Check/CC #:</b> _____
<b>Processed By:</b> _____	<b>Exp. Date</b> _____
<b>Permit #:</b> _____	<b>Permit #:</b> _____