

City of Asbury Park - Temporary Reservation of Parking Space (City Ordinance 2017-14)

Instructions: Please print or type and return this form with correct payment to:

FOR OFFICIAL USE ONLY

Parking Services
1201 Springwood Ave. Unit 106
Asbury Park, NJ 07712

Application Date: _____ Payment Method: _____
Issue Date: _____ Check/CC #: _____ Exp. Date _____
Reservation #: _____ Processed By: _____

Parking spaces may be reserved for commercial vehicles involved in moving, special events or large deliveries, or for construction purposes on a temporary basis. Personal uses are not allowed for temporary reservation. Temporary reservation of parking spaces for non-construction purposes may not exceed 24 hours, unless approved by resolution of the City Council.

All reservations must be received a minimum of 5 business days prior to the effective date. Reservations submitted less than 5 business days prior to are subject to an expedited fee of \$25.00. Posted No Parking signs are \$1.00 per sign.

Applicant Information:

Name: _____
Organization: _____
Street Address: _____
City, State, Zip: _____
Phone: _____
Email: _____

Request Information:

Date(s)/Time: _____
Purpose of Request*: _____
Location: _____
Space Range: _____

*Note: Please list the space number for preferred metered spaces to be reserved, if applicable.

Fee Calculation (per space):

Area	4 hours	8 hours	12 hours	24 hours	Daily (Construction)	Number of spaces required	Total Fee	
Non-metered space <small>(approx. 20 feet in length)</small>	N/A	N/A	N/A	N/A	\$5.00			
CBD metered space <small>(except Cookman Ave.)</small>	\$10.00	\$15.00	\$20.00	\$40.00	\$15.00			
Cookman Ave metered space	\$15.00	\$20.00	\$25.00	\$50.00	\$30.00			
WRA metered space <small>(except Ocean Ave.)</small>	\$10.00	\$15.00	\$20.00	\$40.00	\$15.00			
Ocean Ave metered space	\$15.00	\$20.00	\$25.00	\$50.00	\$30.00			
Parking Signs	N/A	N/A	N/A	N/A	N/A	\$1.00 each		
Late Fee	N/A	N/A	N/A	N/A	N/A	\$25.00		
							Subtotal	

Terms and Conditions: I certify that this reservation will be used only for the purpose(s) described herein & any changes will be remitted to the Parking Utility Office. I will not sell, assign, transfer, lend or give the reservation to any other person or organization for any other use. I acknowledge that the misuse of the temporary reservation may subject me to a fine and forfeiture of my rights to future reservations.

Print name, sign and date: _____