

**Sunset Lake Commission**  
**January 7, 2020 – City Council Chambers**  
**Meeting Minutes**

**Call to Order, 7:00 p.m., City Council Chambers**

**Pledge of Allegiance**

**Notice of Requirements: The notice requirements of C. 231, P.L. 1975, have been met by transmitting the notice of Regular Meeting to the Commissioner’s official, posting the notice where required and filing a copy of the notice with the Commission Clerk. – Read by Commission Chair Jaimee Nadell**

**ROLL CALL:**

- a. Present: Jaimee Nadell (Chair), Sue Henderson (Co-Chair), William McClave (Superintendent of Public Works), Chet Boles (Secretary), Brian Watkins and Sam Berzok (new appointee)
- b. Absent: Eileen Chapman (City Council Liaison), Marc Ax, (Treasurer)

**APPROVAL OF LAST MEETING MINUTES – 12/3/2019: All present voted YES.**

**OLD BUSINESS:**

- **Sunset Lake & Park Master Plan**
  - o The Master Plan was presented to the Planning Board on November 25, 2019 and approved on December 9, 2019 subject to the following comments:
    - **Further guidance on furniture**
    - **Lighting to minimize glare and unified**
    - **Use of renewable and sustainable materials**
    - **Creative interpretive signage**
    - **Include youth in design of signs and water quality**
    - **Raised crosswalk without flashing light**
- **Update on the Condition of the Lake**
  - o Brian Watkins advised that the Lake was in good condition and there was an abundance of migratory ducks and turtles. The water appeared much healthier.
  - o Jason Adolph (Monmouth Univeristy/CLONET) to conduct additional water test training on January 18, 2020. Those who can attend should meet at Eileen Chapman’s home.
  - o Brian Watkins advised his contact John Vige of Vige Designs said the cost of signage at Sunset Lake would not exceed \$500 which would be considerably less

expensive than the signs up at Wesley Lake. Brian will get more information as we move forward.

- **Update on Deal Lake Grant from Sue Henderson – Floating Islands**
  - o Sue Henderson advised that representatives from each of the lakes would be provided with updates on the grant at a meeting tomorrow, January 3, 2020 at Allenhurst Municipal Hall at 11:00 a.m.
  - o Sue advised there were issues with the plans to install tree boxes so another manufacturing treatment device was being contemplated. Sue will have specifics at the next meeting.
  - o Discussion began about the assembly of the floating islands and Sue Henderson recommended that the Commission utilize Princeton Hydro because the firm has assembled many floating islands in the past.
  - o Concerns were raised about the effect of this summer’s water treatments after the floating islands are installed in the spring. Bill McClave confirmed that we are in the second year of a two year agreement with Black Lagoon.
  - o Bill will invite Chris Borek, owner of Black Lagoon to an upcoming meeting to discuss the Commission’s concerns for the upcoming season
  - o Sue Henderson will also reach out to Princeton Hydro to have a representative attend an upcoming meeting to discuss the plan for the floating islands as well
- **Update from Bill McClave/DPW**
  - o DPW has hired two new employees.
  - o Bill advised a replacement sidewalk would be installed in the spring on St. John’s Island.
  - o The contract was awarded to Nicholas Enterprises for \$12,500 and the funds will come from Councilwoman Eileen Chapman’s discretionary fund.
  - o The sidewalk will be expanded four (4) inches and pavers will be placed around the tree at the end of the island.
- **Update on Membership Vacancy**
  - o Sam Berzok has been appointed as the newest member of the Sunset Lake Commission.
- **Informational Flyer re: Slow Acting Fertilizer, Update**
  - o No update regarding the completion of an informational flyer regarding use of low phosphorous fertilizer, will discuss further in February.
- **Letter to City Council recommending Parks Department be established by the City, Update**
  - o Jaimee Nadell provided a draft letter to all members of the Sunset Lake Commission to review before finalizing and sending to the City Council and City Manager.

## **NEW BUSINESS:**

- **Public Input:**
  - o **Sunset Lake Conservancy Update**
    - Wendi Glassman advised there would be a Photography Exhibit to be held at the Tides Hotel. Details to follow. The Conservancy does not intend to ask for donations at this event.
    - Wendi met a bird photographer in Asbury who will be helpful in providing with photographs of the wildlife in Sunset Lake for the vent.
- **Sunset Lake Commission Officers**
  - o Vote on offices to be tabled until the February meeting.

**MOTION TO ADJOURN – All present voted YES.**