

**Sunset Lake Commission  
August 6, 2019  
Meeting Minutes**

**Call to Order**

**Pledge of Allegiance**

**Notice of Requirements:** The notice requirements of C. 231, P.L. 1975, have been met by transmitting the notice of Regular Meeting to the Commissioner's official, posting the notice where required and filing a copy of the notice with the Commission Clerk.

**ROLL CALL:**

- Jaimee Nadell, Chair
- Eileen Chapman, City Council Liaison
- Marc Ax, Treasurer
- Chester Boles, Secretary
- Brian Watkins
- Patrick Reihing

**Absent:**

- Sue Henderson, Co-Chair
- William McClave, Superintendent of Public Works

**PREVIOUS MEETING MINUTES WERE ACCEPTED UNANIMOUSLY**

**OLD BUSINESS:**

- **T & M Master Plan**
  - o Jaimee Nadell advised the Final Planning document was sent to Michael Capabianco who shared it with the City Council. No action is to be taken by the City Council as it must be approved by the Planning Board first.
  - o Eileen said she believes the Final Plan will be before the Planning Board by October. After it is approved by the Planning Board, it would go before the City Council.
  - o It was suggested that the Commission meet with Michelle Alonso, the City's Director of Planning, to inquire about available grants for funding projects as well as guidance on prioritization.

- Jaimee asked if anyone had any comments on the Master Plan. Chester Boles advised that there was an increase in the number of hypodermic needles by the Tree Canopy on the Western Side of the Lake and would like to see lighting to help remedy the problem. Brian Watkins said he had concerns about creating light pollution but agreed lighting would help the problem. Motion lighting was discussed as an alternative.
- **Sunset Lake Conservancy Update**
  - Wendi Glassman was not in attendance so no update was available.
- **Lake Condition Update**
  - Brian Watkins advised that the water testing has revealed extremely high levels of phosphorous in the lake. All levels in the Lake are concerning: Low oxygen, high temperatures, low visibility and high phosphorous.
  - Brian suggested a campaign to provide information to people living around the Lake to encourage use of slow release fertilizers like Green Edge Fertilizer. Chester Boles advised that he had done some research on some of these handouts and will distribute to the SLC. Jaimee Nadell to review and see if a handout can be made.
  - Chester Boles to attend the Monmouth University Summer Research Symposium on August 8, 2019 to see the comparative position of Sunset Lake versus the neighboring Lakes. Notes from this meeting to be sent to the SLC.
  - Mark Axe to handle water testing in Brian Watkins' absence the week of Aug 18 - 25.
- **Deal Lake Grant**
  - Sue Henderson was absent, no update.
- **DPW Updates**
  - Bill McClave was absent, no update.
- **Re-election of Officers/Vacancies**
  - There remains a vacant alternate position since Chris Avallone's resignation. Councilwoman Chapman advised there have been no applications received.

**NEW BUSINESS:**

- **Condition of the Park**
  - Bill McClave was absent, but some discussion was had amongst the members about the condition of the Park. Lawn mowing as well as emptying of the receptacles have been recurring issue. Brian Watkins noted that many there are several dead trees throughout the Park and within the perimeter of the Lake that must be removed.
  - It was agreed that a Parks and Recreation Department would be a valuable addition to the Municipality and would provide much needed assistance to DPW with maintenance of the City's Lakes and Parks. Brian Watkins requested that a

motion be made requesting that the City Council recommend the creation of a Parks and Recreation Department. The motion was unanimously approved. A letter to the City Council will be drafted for their review.

- Councilwoman Eileen Chapman advised that she would recuse herself from the letter since it would conflict with her review on the City Council.

- **Slow Release Fertilizers**

- The SLC agreed that flyers and social media would be used to notify residents that Green Edge, a low-phosphorus, time released fertilizer, should be used in favor of fast release fertilizers (i.e. Scotts) as they worsen the condition of the Lake. Chet Boles will provide information based on research he has done and the SLC will look into having an information flyer prepared.

- **Next Sunset Lake Clean-up**

- The next clean-up is scheduled for Saturday, September 14, 2019 with a rain date of Sunday, September 15, 2019. The Conservancy and Commission will be sharing the information on social media and Sonia Spina will distribute the information on behalf of the City.

- **Sunset Lake Meetings Availability**

- SLC must notify Sonia Spina of our anticipated meeting dates for 2020 by November. Dates will be discussed amongst our members at our next meeting.

- **Coaster to Interview Jaimee Nadell**

- Coaster reporter Ed Salvas attended tonight's meeting and wishes to do a follow up interview with Jaimee in regards to the improvements to be made on Sunset Lake.

- **No public input**

- **Motion to adjourn all business – unanimous**