

CITY OF ASBURY PARK  
PUBLIC WORKS COMPLEX  
9 MAIN STREET  
ASBURY PARK, NJ 07712

DIRECTOR:  
WILLIAM McCLAVE, C.P.W.M., C.R.P

DEPUTY DIRECTOR:  
ROBERT BIANCHINI, C.E.T., C.P.W.M.



CITY COUNCIL  
JOHN B. MOOR, MAYOR  
AMY QUINN  
B. YVONNE CLAYTON  
JESSE KENDLE  
EILEEN CHAPMAN

MICHAEL CAPABIANCO, CITY MANAGER

PH: 732-775-0900  
Fx: 732-775-8169

## ENVIRONMENTAL SHADE TREE COMMISSION

### MEETING MINUTES

Tuesday October 15, 2019—City Council Chambers

1. **CALL TO ORDER:** 7PM, City Council Chambers, Vice Chair Amy Quinn directs Secretary Giberson to read the Open Public Meetings Statement and call attendance.
2. **OPEN PUBLIC MEETINGS STATEMENT:** Read by Secretary Giberson.
3. **ROLL CALL**
  - a. **Present:** Amy Quinn, Garrett Giberson, Roy Helfrick, Russell Lewis and Ellen Gaynor
  - b. **Absent:** Nancy Sabino, Tom Kulesa, Jim Henry, Gerald List and Tom Pivinski
4. **APPROVAL OF LAST MEETING MINUTES—9/17/2019**

Tom requested two corrections—Jenn Schimpf not Ellen Gaynor will attend Tree Federation Core Training and the cost of the Municipal Garden Green House is \$7,000 not \$700. Amy Quinn offered a motion to accept the minutes with the corrections so noted, seconded by Russell Lewis. Vote: all Yes.
5. **OLD BUSINESS—Committee Reports**
  - a. **Greenhouse Progress:** Roy indicated electrical system and minor items are pending. Amy lauded the DPW, Commission Members and Volunteers for bringing this project to fruition.
  - b. **Garden of Tears and Hope:** Tom, Volunteers and Friends of Commission Account supported the plantings and mulching of the garden located immediately west of the Fifth Avenue Veteran's Memorial.
  - c. **Tree Federation Reminder:** Giberson described our robust attendance roster – The DPW Director and Deputy Director will attend the Thursday General Session earning twenty (20) CEUs. Nancy Fasano, Gerald List and Jenn Schimpf will receive Core Training. The twenty-five (25) CEUs acquired well exceeds the State requirement of 8 CEUs during 2019.

6. New Business

- a. Nancy Fasano and Jenn Schimpf noted that produce from the Community Garden is still being distributed. To date, 1,251 pounds of produce has been distributed. Greenhouse seed plantings will commence late winter and early spring.
- b. Sunset Lake Commission and ESTC Meeting—Roy described the goal of better communication between the Commissions.
- c. Russell Lewis spoke about removing three London Plane trees from the curb opposite his Third Avenue home. Tom Pivinski inspected the trees and concurred with Russell on the need to remove said trees.

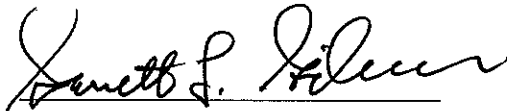
7. 2020 ESTC Meeting Schedule—see attached Memorandum.

8. PUBLIC PARTICIPATION—None.

9. ADJOURNMENT—No further Business, Motion by Amy Quinn to adjourn, 2nd by Ellen Gaynor. Vote: all Yes; meeting adjourned at 7:45 PM.

The next Commission Meeting will be held November 19th at 7PM in the City's Council Chambers.

Respectfully submitted,



GARRETT L. GIBERSON  
ESTC Secretary

Cc:

City Manager Michael Capabianco  
City Clerk  
Commission Members

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## ENVIRONMENTAL SHADE TREE COMMISSION

Tom Pivinski—Chairman

Amy Quinn—Vice Chairman

### MEMORANDUM

FOR: Sonia Spina—Communications Director

FROM: Garrett L. Giberson—ESTC Secretary 

SUBJECT: **2020 ESTC Meeting Schedule**

DATE: October 28, 2019

The Commission will meet the third Tuesday of the month at 7PM in the City Council Chambers. The meeting dates are as follows:

January 21st	April 21st	July 21st	October 20th
February 18th	May 19th	August 18th	November 17th
March 17th	June 16th	September 15th	December 15th

I trust this information satisfies your request.

cc:  
ESTC Chair Tom Pivinski  
File