

**ORDINANCE NO. 3042**

**FEE SCHEDULE**

NEW FEES ESTABLISHED AS OF APRIL 3, 2013  
CERTIFIED BY STEPHEN M. KAY, CITY CLERK ON APRIL 4, 2014

**CERTIFICATES OF OCCUPANCY**

\$100.00	Certificates of Occupancy (C.O.'s for RENTALS)
\$85.00	Conditional Certificate of Occupancy (C.C.O.)
\$150.00	90 Day Certificate without an Occupant (You may apply for a C.O. prior to signing a Lease w/ a Tenant. Assuming the property passes the inspection, you will have 90 days to provide the name of your tenant(s) without being required to pay an additional fee or have another inspection.

**TRANSFER OF TITLE CERTIFICATES (SALE OF REAL ESTATE)**

\$125.00	Sale of a Single Family or a Condo Unit
\$150.00	Sale of a Two-Family or Two Dwelling Units on One Lot
\$170.00	Sale of a Three Unit Dwelling
\$200.00	Sale of a Four-Unit Dwelling
\$225.00	Sale of a Five-Unit Dwelling
\$375.00	Sale of a Six to Ten Unit Dwelling
\$500.00	Sale of an Eleven to Fifteen Unit Dwelling
\$575.00	Sale of Sixteen to Twenty Units
\$50.00	Sale of each additional unit over Twenty Units

**DUMPSTER PERMITS:** \$50.00

**NAME CHANGES:** \$15.00 ( A name change application is required for, and applies only to situations where the “**Other Occupants**” listed on your original C.O. application change, based on one or all of the “**other occupants**” moving out, and a new one or more “**other occupants**” moving in. If the **Primary Tenant** who was listed on the original C.O. application changes, you must make application for a new C.O., pay the fee, and have a new inspection. Failure to do so will subject you to the issuance of a Summons and possible fine(s).