

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance and Evaluation Report (CAPER) describes the activities undertaken during the FY2021 program year (July 1, 2021 through June 30, 2022), and the goals accomplished with the expenditure of Community Development Block Grant (CDBG) and CDBG-CV funds granted to the City of Asbury Park from the U.S. Department of Housing and Urban Development (HUD). This report includes an account of the City's progress in achieving the primary goals and accomplishments described in the County's FY 2020 – 2024 Consolidated Plan during the first program year (2021) under the five-year plan. The City of Asbury Park's Annual Action Plan included funding for 7 activities.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Expand Affordable Housing Availability	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	15	0	0.00%	3	0	0.00%
Expand Affordable Housing Availability	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0		25	0	0.00%

Local Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	45000	5235	11.63%	2000	2080	104.00%
Local Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	40000	7615	19.04%	5000	0	0.00%
Public facility improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	45000	4000	8.89%	2000	0	0.00%
Public facility improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	40000	10000	25.00%	6000	0	0.00%
Public Service Assistance	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

Public Service Assistance	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Public Service Assistance	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	1000	20.00%	1000	0	0.00%
Public Service Assistance	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	6000	1500	25.00%	1500	0	0.00%
Public Service Assistance	Affordable Housing Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	120	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

giving special attention to the highest priority activities identified.

During FY2021 the City expended CDBG funds to meet the goals identified in the Consolidated Plan through the following actions:

1. Public Facility Improvements:

- CDBG funds were used to rehabilitate the basement of the Community Affairs Resource Center (CARC), a nonprofit social service organization which provides a variety of programs and services. CARC services all people regardless of age, race, creed, color, national origin, sex, sexual orientation or functional capacity. Social services are provided to economically disadvantaged individuals and families throughout Monmouth County with the goal of revitalizing the communities served. CARC is one of the very few service providers in Monmouth County that can effectively provide multi-lingual/multi-cultural diversity in its services. Through this multi-lingual and multi-cultural approach, CARC serves as proactive agent for individuals and families whose needs may otherwise go unmet due to language barriers, discrimination and lack of cultural competency.

2. Public Service Assistance

- CDBG funds were used to host Community Events for residents throughout the City (eg. Easter, Back to School, Black History Month Celebration, Fall Fun Day and Springwood Tree Lighting Ceremony). These events give many residents a chance to interact with service providers that promote job training, health screening, utility-rental-home repair-and homebuyers assistance, educational school programs, child care services, and career opportunities. The City has found that with these events, a lot of residents know where to find the necessary assistance. Most of the events are hosted in the southwest quadrant, where you'll find the highest amount of minorities and attendance. Also, during these events while the parents and adults are gathering information, the children are being entertained with some of the attractions. The City finds that this interaction (community events) is a vital key to its communication methods.
- CDBG funds were allocated toward homeless prevention and tenant relocation, in the form of one time utility payments and/or relocation for income qualified Asbury Park residents.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	275
Black or African American	500
Asian	130
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	905
Hispanic	176
Not Hispanic	729

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The above data was collected from accomplishment data reported within the IDIS system and compiled in the PR23 Report (printed August 2022). The information reported reflects demographic information provided by participants and input within the HUD reporting system. The Multiracial data counts were captured in the ethnicity tabulations. In total the PR23 reported Asbury Park CDBG expenditures assisted approximately 905 persons/households.

According to the U.S. Census 2020: ACS 1-Year Estimates, the City's racial and ethnic population is comprised of approximately 40.3% White, 44.1% Black or African American, 0.9% Asian, and 23.4% identify as Hispanic or Latino.

As indicated in the table above, Black or African American households represented the largest group of families assisted. Nevertheless, all City residents benefitted from FY2021 CDBG expenditures that included infrastructure improvements, community events, the purchase of fire equipment, and improvements to public facilities.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	417,051	591,916

Table 3 - Resources Made Available

Narrative

The CDBG resource expended in FY2021 included carryover funds from prior years. Expended amounts entered above was collected from the IDIS PR07 Drawdown report by completed vouchers submitted to LOCCS.

The PR03 reports indicates \$814,097.29 was drawn through this year. Several projects had drawdowns occur over several program years (I.E. FY 2015 -Westside Community Center, FY 2019 -Boys and Girls Club, FY 2020 – Beach and Playground Upgrades)

Once all funds are expended and a project is closed out its accomplishment data is recorded in the CAPER report.

During the 12 month FY2021 the City expended \$591,915.65 in CDBG funds on administration, homeless prevention, neighborhood facilities, community events, sidewalks, street improvements, parks and recreational facilities, and youth centers and were expended as follows

- \$21,861.36 on General Program Administration
- \$20,000.00 on Subsistence Payments (Homeless Prevention)
- \$115,000.00 on Neighborhood Facilities
- \$17,505.46 on Other Public Services (Community Events)
- \$12,000.00 on Sidewalks
- \$4,976.05 on Street Improvements
- \$348,047.78 on Parks, Recreational Facilities
- \$27,525.00 on Youth Centers

CDBG-CV funds were awarded to the City of Asbury Park in April 2020 and since the City expended \$468,085.28 as follows

- \$1,231.05 on General Program Administration
- \$155,034.97 on Health Services(PPE, Sanitizer)
- \$100,000.00 on Rental Housing Subsidies
- \$137.92 on Parks, Recreational Facilities (Signage)
- \$39,181.34 on Youth Services (Student Ambassador Program)
- \$115,000.00 on Food Banks

- 57,500.00 on Economic Development Direct Financial Assistance to For-Profit Business

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CITY WIDE	35		Completed Sidewalk and Road Improvements.
Southwest Quadrant	65		Boys and Girls Club and Park Improvements.

Table 4 – Identify the geographic distribution and location of investments

Narrative

Consistent with Goals outlined within the Annual Action Plan the City allocated approximately 30% of funding towards the Southwest Quadrant of the City. These four census block groups have some of the highest percentage of low income residents in the Cty. The remainder of the funds went towards program that benefit all residents of the City. The map included within the attachments highlights locations of projects with CDBG funds expended in FY2021.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Due to limitations on the availability and use of CDBG funds, the guidelines can be difficult when selecting projects due to eligibility. This factor decreases what activities or the amount of funding the City can proceed with or use.

FY2021 CDBG funds were used to leverage the City of Asbury Park's general funds (Community events, police and fire equipment infrastructure improvements, park improvements) and the resources of non-profit organizations (Community Affairs Resource Center, Boys and Girls Club). In addition, private developers and private donors will contribute towards the achievement of the Consolidated Plan's goals and objectives.

The City continues to use Regional Contribution Agreements (RCA) to generate supplementary funds from non-CDBG resources for affordable housing rehabilitations.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	20	10
Number of Special-Needs households to be provided affordable housing units	0	0
Total	20	10

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	30	10
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	5	4
Number of households supported through Acquisition of Existing Units	0	0
Total	35	14

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In 2021, the Community Development Block Grant (CDBG) projects, including the homeless prevention program, the PR23 reports that 10 households were assisted through various programs.

Special needs and homeless residents continue to be referenced to local non profit agencies (if the City's Department of Social Services can not provide assistance). These non profits (Interfaith Neighbors, Canright House, Asbury Park Housing Authority, and the Center) provide a wide variety of services to

local residents in need. The City's Homeowner Rehabilitation Program (rehabilitation of existing units) was also negatively affected by the Covid-19 Pandemic. Any applications for assistance were delayed due to social distancing regulations and difficulty to acquire building equipment.

The City continues to collaborate with both for profit and nonprofit developers advocating for the continued construction of new affordable housing units within the City i.e. encouraging submission of applications for County HOME funds. The continued development of restaurants, shops, and luxury housing beginning in the early 2000s and continuing through this decade, has increased the need for affordable housing within the City. With the influx of high-income households increasing, it is becoming harder for the lower-income populations to find decent affordable housing in the area, forcing them to look elsewhere. Both rental and homeowner costs have risen significantly over the past decade.

Discuss how these outcomes will impact future annual action plans.

As the city works through the five year Consolidated Plan, affordable housing activities will be discussed and considered for future priority needs. The city will also review funding levels and the need for capacity building activities that can help build a foundation for activities that support affordable housing. Some of those activities consist of future planning of additional funding to Community Affairs Resource Center for the Homelessness Prevention Program (Utility Assistance) and additional funding to Coastal Habitat for Humanity for the Home Repair Program. The Home Repair Program is designed for owner occupied, income eligible residents and lastly, the Homebuyer's Assistance Program (HBA). The City has planned to do a more vigorous outreach to promote this program (HBA) via fliers, ads in the newspaper, housing fair and distribution of brochures.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3	0
Low-income	7	0
Moderate-income	0	0
Total	10	0

Table 7 – Number of Households Served

Narrative Information

There are limited Asbury Park projects in which family size and income levels are required to be reported as accomplishment data. Data for public service activities is reported at the individual, not household level. Of the 10 households assisted through CDBG funded programs, income data was reported for 10 households. With limited CDBG funds available, the City finds it beneficial to focus on small grant amounts providing immediate assistance to individuals with relocation services, utility bills,

and emergency repairs. The City of Asbury Park's Southwest quadrant has the highest amount of extremely low-income residents and these are the individuals or families that rank the highest when seeking assistance from the City. A majority of Asbury Park Projects fall under the Low Mod Area accomplishment requirements for CDBG.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

Asbury Park Social Services (APSS) continues to be proactive in their efforts to reach out the City's homeless population. Historically APSS has conducted early morning outreach trying to locate and identify homeless individuals, specifically around the beachfront and abandoned buildings. APSS also does daytime outreach at the train/bus station and other areas where homeless persons tend to congregate.

APSS is well known throughout the Community. Individuals who are seen as homeless or disenfranchised are often directed to APSS offices in City Hall. APSS has a Social Services person and a community health nurse who interviews and assesses anyone presenting at APSS and make appropriate referrals and connections. APSS is often contacted by the Police or Fire Departments when they might encounter a person in need.

Several Asbury Park Based non profits recieved Monmouth County Emergency Solutions Grant Funds to provide asisstance to local residents. Interfaith Neighbors received a Rapid Rehousing allocation to help individuals find affordable housing units. Cannright House recieved Operating costs for the homeless shelter.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Asbury Park works with the Monmouth County Division of Social Services (MCDSS) for access to General Assistance and shelter for those eligible.

When a specific governmental resource is not available APSS makes every effort possible to connect persons to non-profits and other shelters for them to begin a pathway to being sheltered. Often times this includes addressing their mental health and/or addiction issues, helping them locate treatment or shelter and providing access to public transportation when possible.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs:

APSS remains proactive in addressing the needs of those who are discharged from institutions. Continuing its role on the MCDSS's 10 Year Plan to End Homelessness in formulating an action plan; specifically on the Discharge Planning Committee. APSS remains a part of the local Serial Inebriate Task Force which meets to address those with Addiction issues who use local emergency rooms as shelters. APSS coordinates with local institutions in trying to formulate Wellness and Recovery Action Plans eliminate the need for emergency placements. The City keeps a list of resources and will engage families that are in jeopardy of losing their housing and keeping them secure.

APSS continues to work with local Emergency Rooms to address the needs of those with chronic substance abuse issues who use local Emergency Rooms as shelters.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City of Asbury Park continues its working relationships with numerous non-profits whose goals are securing families and individuals and assisting them with maintaining their housing. The City does engage, access and offer initial services and will do limited case management, specifically with the mentally ill and addicted population, to monitor and support those who are accessing care and securing shelter. Once residents are engaged with a non-profit agency, APSS and the City will respond to assist in their ongoing needs when governmental resources allow for assistance.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Asbury Park Housing Authority buildings include 358 units in its Dr. Robinson Towers, Lumley Homes, Comstock Court, Asbury Park Village, Washington Village, and Lincoln Village. The Boston Way Village Housing Development has completed construction. All of its prior residents were relocated. Applications for new units' opened in early 2019 with 15 previous residents submitting applications for residences. The \$28 million mixed-income redevelopment project features 104 rental units that include 21 one-bedroom, 62 two-bedroom, and 21 three-bedroom apartments.

Based on the need of public housing through the Asbury Park Housing Authority, the City will continue to support the efforts and decisions for the production of public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City provided public hearings and informational tables during its community events to encourage all residents including public housing residents to participate in homeownership and management. Any residents interested in the programs are scheduled for an intake and determined if they qualify for funding.

Actions taken to provide assistance to troubled PHAs

HUD's Public Housing Assessment System (PHAS) is the protocol for monitoring and grading public housing authorities (PHAs) with public housing units. PHAs can be ranked as being a "high performer," "standard," "substandard," or "troubled. The most recent PHAS score (2018) for the Asbury Park Housing Authority was 66, with a designation of substandard management.

The City will continue to support the APHA with future housing initiatives.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

This administration is committed to assisting the low income, unemployed, underemployed, small businesses and the unskilled labor force. Local developers are encouraged to hire local residents to work on construction projects. Market and governmental factors pose barriers to the provision of adequate and affordable housing. These factors tend to disproportionately impact lower- and moderate-income households due to their limited resources for absorbing the costs. Asbury Park continues working towards removing barriers to affordable housing by taking actions to reduce costs or provide off-setting financial incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing, and offers a “one-stop” streamlined permitting process to facilitate efficient entitlement and building permit processing. Asbury Park is a fully built-out, urban municipality where affordable housing has the best chance of being created through redevelopment or rezoning with an inclusionary set-aside requirement, infill development – such as through the City’s Scattered Site program – or a market-to-affordable program.

The City has prepared multiple redevelopment plans that encourage affordable housing and its zoning includes compenstory benefits to developers of town house and multi-family uses that include an affordable housing set aside. In December of 2017, the City adopted a comprehensive Master Plan & Master Plan Reexamination Report, which reaffirmed housing objectives and goals and stated new housing objectives and goals with a heavy emphasis on creating affordable housing. The Asbury Park Third Round Housing Element and Fair Share Plan was adopted in February 2019. The plan includes the following:

- inventory of the city's housing stock
- projecting the future of the city's housing stock
- analysis of the city's demographic characteristics
- analysis of the existing and probable future employment characteristics
- A consideration of the lands most appropriate for construction of low- and moderate-income housing and of the existing structures most appropriate for conversion to

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The major obstacle to meeting underserved needs continues to be the lack of adequate funding, especially for affordable housing activities. The City will strive to leverage available funds, to the greatest extent possible, to overcome obstacles in meeting underserved needs. The third round Housing Element and Fair Share Plan provides a framework to provide realistic opportunities for the

creation of very-low and moderate income housing. The City will achieve this through its ongoing housing rehabilitation program, inclusionary zoning, and a mandatory affordable housing set-aside ordinance.

The following characteristics constitute the basis for prioritizing investment in the neighborhoods throughout the City, but more so in the southwest quadrant are as follows:

- Lack of public transportation
- Lack of education attainment
- Lack of basic services such as the availability of fresh foods and laundromats
- High crime rate
- Lack of available childcare

The West Side Choice Neighborhood Transformation Plan aims to revitalize the city's largest, but most economically challenged, residential neighborhood into a place of opportunity and economic growth. This collaborative work involves City officials, Asbury Park Housing Authority, and a team of stakeholders and residents. The plan outlines the following goals: create a stable mixed-income neighborhood, active and supported residents, engaged youth, access to high quality education, a comprehensive career pipeline, a safe multi-modal network.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The following actions are taken to reduce lead-based paint hazards:

- The Construction Department notifies the Monmouth County Board of Health
- The County performs testing and if lead is detected, they notify the owner of the property to abate immediately
- In addition, the City has a shared service agreement with Community Affairs Resource Center (CARC) to also provide lead testing to any housing units that may be in question of having levels of lead present.
- CDBG Rehabilitation projects are inspected by Community Affairs Resource Center's Lead Based tech prior to any work being performed. If lead is detected, CARC will provide the funding to start the abatement.
- The City will continue to distribute its pamphlets on Lead Based Paint and direct residents to CARC for additional assistance.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The following actions are taken to reduce the number of poverty level families in the City:

- CDBG activities that benefit very low income residents
- Interfaith Neighbors providing job training and referrals for employment

- The coordination between major developers and the City to require them to hire local qualified residents. This policy is designed to provide employment opportunities to local residents
- Referral to other local non-profit agencies for assistance
- Make information about the CDBG program available during all City events
- The city has established a job seekers e-mail newsletter advertised in the city's weekly e-mail blast

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Successful program implementation requires coordination, both internally and with outside agencies. The city continues to seek ways to expand services provided to residents through collaborative efforts with outside agencies in order to meet program goals. Project management improvements have included strengthened project eligibility review and staff training of regulatory compliance and procedures. Capacity-building is another component in development of the City's institutional structure. In addition to in-house training and development of improved management systems, the City will continue to participate in all HUD training offered locally.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Department of Community Development continues to connect with housing agencies and social service agencies in the community through direct communications and publicly through annual community events. The City of Asbury Park continued to function in a coordinating role between local non-profit service providers and other county, State, and federal organizations,

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Identified Impediments and actions

- homeownership opportunities are lacking: promoting participation in the Monmouth County First Time Homebuyer Program
- Community lacks quality job opportunities and vocations working with local non profits and Monmouth County Division of Workforce Development
- Access to public transportation is extremely limited: working with NJ Transit to expand services and opportunities
- Many homes are in disrepair: CDBG funds are utilized towards a home repair program

Increasing rental costs: Coordination with local non profits to help administer federal grant funds, Homeless prevention program in which CDBG funds are allocated to low income individuals for payment of utility bills.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City will continue to monitor all projects in the Consolidated Plan and Annual Action Plan to ensure that activities of the City and of Sub-Recipients who receive funding through the City's CDBG program are carried out in accordance with the Federal monitoring requirements of 24 CFR 570.501(V) and 24 CFR 85.40 and all other applicable laws, regulations, policies, and accounting practices. The City continues to improve its project, fiscal and other administrative management systems to ensure compliance with CDBG program requirements.

Monitoring procedures will be developed and implemented to ensure that:

1. The objective of each housing and/or service activity is met.
2. The use of all funds is consistent with the priorities set by the City within the Consolidated Plan
3. Recipients are in compliance with applicable regulations regarding the disbursement of Federal funds.
4. Record keeping and financial management systems are provided to maintain documentation on program compliance and disbursement of federal funds in accordance with applicable laws.
5. The information submitted to HUD is accurate and complete.

Improvements will be made consistent with Federal guidelines, established Monmouth County procedures. Asbury Park employees and Monmouth County Community Development staff have been working together to improve the timeliness of HUD fund drawdowns, establishment of better procedures and schedules for aligning the City's general budget planning and the HUD AAP process, the City's general ledger and IDIS records, and for handling remaining funds at the end of the program year.

Prior to committing any CDBG funds to a project, details will be reviewed for statutory and regulatory requirements for consistency with identified needs. CDBG staff will coordinate with the City Engineer, Director of Public Works and Construction Official during the write up process to ensure that the scope of work is comprehensive. Inspections will be completed at each property at the beginning and end of each project's rehabilitation to ensure that remediation was successful with available resources.

Key elements of the monitoring plan will include the following documents, activities, or equivalent to achieve a like result:

Grant Agreement: Recipients will be required to submit a project schedule and budget. The Grant

Agreement will specify the activities to be completed and the conditions, which must be met in order to carry out the activity including all laws and regulations. The agreement will specify the project liaison. Staff will maintain contact with the project liaison on a regular basis.

Record Keeping: Staff will make sure that sub-recipients set up record keeping and filing systems to maintain the required documentation. Grantees will submit monthly reports to update the City and County on project status and expected expenditure timelines.

CARES Act CDBG-CV grant funds were awarded to the City of Asbury Park. The city will monitor CARES act expenditures in accordance with HUD regulations through expenditure reports.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's effort to provide citizens with reasonable notice and an opportunity to comment on performance reported in the Draft FY2021 CAPER follows the process outlined in the Citizen Participation Plan. As outlined in the Public Notice COVID-19, the City has modified its process for reviewing and accepting comments related to the CAPER to ensure social distancing and to limit the spread of COVID19. The Draft CAPER was made available for public review, during the 15-day public review and comment period, online and on the City's website and via appointment; all public comments were directed to staff via email.

The Notice was published in the local newspaper, during the 15 day public comment period, the City did not receive any comments. The public notice that was published is included in Attachment 2.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Asbury Park CDBG program does not have any significant changes to the established Consolidated Plan goals.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Asbury Park CDBG program does not have any significant changes to the established Consolidated Plan goals.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

Attachment

Public Notice Advertisement